



Salem Campus Volunteer Role Description

Name of Requesting Department, Group, Individual:

Animal Care Department

Name of the Volunteer Position:

AM Cat Cleaning Assistant

Main Objectives of Volunteer Position:

- Volunteers help with cleaning **all** kennels, cat rooms, dishes and litter boxes, laundry, and assisting with anything the Animal Care Team needs. By maintaining the continuous flow of needed supplies, volunteers enable staff to focus on animal welfare and care.

Position Duties:

- **Kennel Cleaning:** Follow existing cleaning procedures to clean and disinfect cat housing, *including occupied kennels and empty/dirty kennels*. Practice minimally-invasive, low-stress techniques to ensure the cleaning process disrupts and upsets the animal as little as possible.
- **Room Cleaning:** Assist with sweeping up debris, mopping, taking out the trash, checking locks, disinfecting, restocking, and keeping the cat rooms clean.
- **Dishes and Litter boxes:** Follow separate cleaning procedures for dishes and litter boxes, including pre-washing, sanitizing, drying, and putting away dishes and litter boxes.
- **Laundry:** Follow laundry guidelines, including washing, drying, cleaning the lint trap, folding, and ensuring staff have enough clean laundry items for their duties.

Required Skills:

- Ability to work directly with animal wastes, potentially harmful cleaners, disinfectants, high noise, and potentially hazardous conditions, including the risk of animal bites and zoonotic diseases.
- Basic understanding of animal body language.

Working Conditions/Physical Requirements:

- Ability to stand and walk for extended periods. Position may involve some bending, stooping, and lifting.
- Cat Cleaning Assistants can only socialize with “green” card cats unless they have additional color card training.

Commitment (Dates/Times):

- Shifts available every day from 8:00-10:00am.